

School Health Professional Position Description

The summary responsibilities of the position of the School Health Professional is to provide proactive and excellent healthcare services to non-public students at Central Minnesota Christian School.

The **core duties and responsibilities** of the School Health Professional revolve around supporting students. The School Health Professional serves as a healthcare representative on-site whose services are seen as being essential to coordinated care. Their job duties can vary widely, not just from job to job, but from day to day at the same job. On any given day, they may perform a variety of tasks, such as:

- Champion health education and wellness throughout the student body
 - Provide healthcare to students
 - Oversee and document all medically related school office visits
 - Perform health screenings
 - Coordinate referrals to private healthcare providers
 - Serve as liaison between school personnel, family, and community healthcare providers to ensure a healthy school environment.
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In order to perform various duties, the School Health Professional must exhibit many varied **skills and qualifications**. At the core, this position is a wellness professional position, meaning that student interaction and thorough communication are paramount. A few of the specific skills that the School Health Professional should possess include:

- **Healthcare Licensure and Experience:** An R.N. degree with 5+ years of experience is expected. Pediatric experience is preferred.
 - **Teamwork and Communication:** This position is part-time and will necessitate ongoing, thorough communication and collaboration with the administrative staff, teachers, parents.
 - **Organizational skills:** Accurate documentation, policy creation, and system development are a must.
 - **Care:** A healthy "bedside manner" of compassion and attention is expected.
 - **Technology Competencies:** This position must understand how to utilize all necessary technology and current computer systems.
 - **Public Speaking:** The School Health Professional will not only oversee the care of students but champion their safety and well-being. They may be called up to communicate or make announcements through various mediums such as classroom visits, informational videos, or school assemblies.
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Expected Hours:

- 720 hours, approximately 4 hours per day throughout the school year (approximately 180 school days)
- Yearly contract to be provided through District 815
- Hourly Rate of Pay: \$29

Reports to:

- District 815 Admin

Exempt/Non-Exempt:

- Non-exempt