

Middle School ELA Teacher - Part Time

Central MN Christian School

JOB DESCRIPTION

The summary responsibilities of the position of a Middle School Bible Classroom Teacher at CMCS are to assist the school in achieving its vision and mission through proactive and excellent instruction of students and service to families, faculty, and staff, administrative leaders, and community. The teacher must be the embodiment of the school's values: Better Together, Building Trust, Being Transformed, Bridging the Gap.

ESSENTIAL DUTIES

The core duties and responsibilities of a Central teacher in this role revolve around **designing, facilitating, and supporting student learning and faith development in the areas of English Language Arts, Bible, and Life Skills**. While responsibilities will vary, key tasks include:

- Bible Class:
Implement a curriculum that leads students to a deeper knowledge of Scripture, encourages them to worship God, and equips them to participate faithfully in His kingdom work.
- English Language Arts Class:
Deliver an engaging ELA program that fosters reading comprehension, writing proficiency, critical thinking, and communication skills, while encouraging students to discern truth, beauty, and goodness in literature and language.
- Life Skills Class:
Teach practical life skills (such as study habits, organization, communication, and personal responsibility) that prepare students for the next stage of development toward adulthood that aligns with a biblical worldview.
- General Teaching Responsibilities:
 - Develop and maintain positive relationships that engage students and move them toward both academic and spiritual growth.
 - Use formal and informal assessments to monitor student progress toward desired outcomes in Bible, ELA, and Life Skills.
 - Communicate and collaborate effectively with students, parents, and colleagues regarding student progress, learning needs, faith development, and goals.
 - Differentiate instruction and accommodate individual student needs using student data, strategies, materials, and technology.

SKILLS AND QUALIFICATIONS

In order to perform their various duties, the Middle School Bible Teacher must exhibit various skills and qualifications. At the core, this position is that of a professional educator, meaning that training and experience in content knowledge, educational practices, student engagement, and communication are paramount. A few of the specific skills, characteristics, and competencies that the Middle School Bible Teacher should possess include:

- **Growth Mindset:** The teacher must identify and pursue personal goals and engage in professional evaluation, learning, and collaboration.
- **Professionalism:** The teacher must exhibit high levels of professionalism in their personal conduct, communications, and interactions with students, families, staff, and community members.
- **Communication:** The teacher must possess effective communication skills, including the ability to present information clearly, to lead discussion and dialogue in a classroom or group setting, and to use correct and appropriate written communication.
- **Collaboration:** The teacher must collaborate with students, teachers, parents, and support staff on a regular basis toward the common vision of successful student engagement and content mastery.

SKILLS AND QUALIFICATIONS CONTINUED

- **Working Knowledge** of subjects assigned as well as curriculum, instruction, and assessment methods.
- **Bachelor's degree** or higher from an accredited college or university.
- **Emotional intelligence** of social and self-awareness and the ability to be a non-anxious presence
- **Technology:** The teacher must understand digital platforms such as Zoom, Facetime, Google Meet, and Google Classroom. The teacher must also have the ability to develop competencies in other technology, including the school information system (FACTS), AppleTV or SmartBoard, online programs accompanying the curriculum, and various other digital platforms that would assist with in-person or distance learning.
- **Valid teaching license** (required of full-time teachers).

HOURS

Expected Hours:

- Part-Time: Two class periods per day, Monday - Friday, arriving no later than 8:00am
- Contracted for 182 days per school year, including teacher in-service days, parent/teacher conferences, and other required school events.

Reports to:

- Principal

Exempt/Non-Exempt:

- Exempt