

Central Minnesota Christian School Facilities Rental Policy

Central Minnesota Christian School Sponsored activities:

- CMCS sponsored events and activities for grades 4K-12 programs and co-curricular activities will not be charged rental fees and have first priority of scheduling.
- Class reunions held on campus will not be charged.

Churches will not be charged facility rental fees for church services and most general usage. If an entry fee is charged for these events or for-profit activity takes place, a rental fee will be determined by the Rental Personnel and school Leadership Team.

CMCS sponsored camps held in a school gym will be charged at 50%.

Constituents will be charged determined by the Rental Personnel and school Leadership Team.

Commercial groups will be charged full rental rates.

Spaces for rent: high school gym, elementary gym, event center, classroom, outside courtyard

Rule and Expectations:

- No facility rentals can be made during a school day, Sundays, or holidays.
- Renters are responsible for any damages or injury that may occur while using these premises.

If damage occurred during your event it needs to be reported so that repairs / replacements can be made.

Renters that have facility keys are responsible for securing the building after their event. Lights to be turned off and all doors checked to ensure they are locked.

- Absolutely NO gym equipment is allowed outside the gym.
- Waived fees will be determined by Rental Personnel.
- A fixed custodial fee of \$40 will be applied to the final bill.
- Above all, these facilities are used to honor God who has blessed us with this beautiful property. Your compliance with this responsibility is of the utmost to maintain the care of the property and secure future rentals.

Cancellation policy: Cancellations must be made at least 48 hours in advance of scheduled use. Cancellations due to unforeseen circumstances (i.e. weather) will be handled on a case-by-case basis.

Equipment Rental

Few items are available to rent for off site use for a fee or determined by the Rental Personnel. Examples: rectangle tables, folding chairs, roasters, projector, sound system

Contact the Rental Personnel by contacting the school office or filling out the online form.

<https://forms.gle/EF7kJTA2FFKfStu9>